OUTBOUND INVOICE SUMMARY
WALK THROUGH

This page shows the summary for the invoice sheets attached.

DHL Invoice number.

DHL Express
INVOICE SUMMARY

MISS A.N. Other
COMPANY NAME
ADDRESS 1
TOWN/CITY
POSTCODE

Invoice Number:	LBA1234567
Account Number:	131245678
VAT Number:	GB123456789
Invoice Date:	21-08-17
Page:	1 of 2

This is your DHL account number. Please quote this every time you contact us.

Your registered VAT number.

For Invoice Enquiries
Telephone: +44 (0)3442 480 777
Website: https://mybill.dhl.com/login/

Contact details for enquiries. Remember to quote your account number when contacting us.

Summary of the charges you have been invoiced for.

Type of Service	Number of Shipments	Total Weight	Number of Items	Standard Shipping Charge	Total of Extra Charges	Discount	VAT	Total amount (incl. VAT)
EXPRESS WORLDWIDE EU	1	6.50	2	59.82	24.23	-49.91	6.83	40.97
EXPRESS WORLDWIDE NON-DOC	1	0.50	1	55.64	6.26	-46.42		15.48
EXPRESS 12:00 DOC	1	0.50	1	28.83	9.23	-24.32	2.75	16.49
Total	**3**	**7.50**	**4**	**144.29**	**39.72**	**-120.65**	**9.58**	**72.94**

Extra charges that have been invoiced.

Analysis of Extra Charges (included in summary above)	Total
FUEL SURCHARGE	17.22
REMOTE AREA DELIVERY	17.50
PREMIUM 12:00	5.00
Total Extra Charges	**39.72**

Analysis of Discounts	Total
Weight Charge Discount (W)	-120.65
Total Discounts	**-120.65**

This will display the VAT codes and the associated descriptions.

Analysis of VAT				Total
Code	Code Description	Rate	Taxable Total	VAT
A	Standard rate	20.00%	47.88	9.58
Z	Zero-rated	0.00%	15.48	0
Total VAT				**9.58**

VAT is calculated per shipment to give the amount shown on the invoice.

	Total (Excl. VAT)	VAT	Total (Incl. VAT)
Payment due in 30 days	**Total Amount (GBP)** 63.36	9.58	72.94

This is the amount owing to DHL.

PLEASE SEND YOUR REMITTANCES TO DHL INTERNATIONAL (UK) LIMITED, CUSTOMER ACCOUNTING, PO BOX 4833, SLOUGH, SL3 3JE
DHL International (UK) Ltd, Southern Hub, Unit 1, Horton Road, Colnbrook, Berkshire, SL3 0BB • Tel: +44 (0)3442 480 777 • Fax: +44 (0)3442 480 916
Company Registration Number: 01184988 • DHL VAT No. GB751 8123 41 • Crest Code DGBXXX

Details of the DHL bank account to make payments to.

Bank Name:	HSBC Bank Plc
Bank Address:	RSCE, 62-76 Park Street, London, SE1 9DZ
Account No:	91406396
Sort Code:	40-02-50
IBAN Code:	GB33 MIDL 400250 91406396
Swift Code:	MIDLGB22

Invoice No:	LBA1234567
Account No:	131245678
Amount:	72.94

Remittance advices should be emailed to **rpu.cash@dhl.com**
Please state you DHL Invoice Number and Account Number as a reference when making a payment.

Fuel surcharge details may be retrieved from www.dhl.co.uk/fuelsurcharge
For further information please see 'About your Invoice' section of the FAQ on the MyBill site

OUTBOUND INVOICE
WALK THROUGH

Invoice information.

This is the shipment number taken from the Waybill label that was completed when the shipment was sent.

The Shipper's Reference is a reference that is entered, by the Shipper. This value on the Waybill, can be up to 35 characters.

Displays the service subtotals in bold text.

Invoice Number:	LBA1234567
Account Number:	131245678
Invoice Date:	21-08-17
Number of Pages:	2 of 2

Invoice

Indicates the service selected at time of booking.

Extra charges that have been invoiced.

The amount of VAT chargeable on each shipment and the associated code.

This is the total shipment charge.

Air Waybill Number	Shippers Reference	Shipment Date	Origin / Consignor	Destination / Consignee	Type of Service	Weight in Kg	Number of items	Standard Charge	Discount / Code	Extra Charges Description	Extra Charges Amount	VAT / Code	Total amount (incl. VAT)
1234567890	MORI	18-08-17	LHR, LONDON-HEATHROW MORI COMPANY NAME ADDRESS 1 TOWN, CITY COUNTY POST-CODE	CGN, COLOGNE ROSWITHA BIRKENBACH COMPANY NAME ADDRESSS 1 TOWN.CITY COUNTY POSTCODE	EXPRESS WORLDWIDE eu	6.50 W	2	59.82	-44.86 W -5.05 W	FUEL SURCHARGE REMOTE AREA DELIVERY	6.73 17.50	2.99 A 0.34 A 3.50 A	17.95 2.02 21.00
													40.97
Service Sub Total - EXPRESS WORLDWIDE eu						**6.50**	**2**	**59.82**	**-49.91**		**24.23**	**6.83**	**40.97**
1122334455	TECH	14-08-17	LHR, LONDON-HEATHROW TECHNICAL TEAM COMPANY NAME ADDRESS 1 TOWN, CITY COUNTY POST-CODE	SIN, SINGAPORE SARAH WANG LEE COMPANY NAME ADDRESS 1 TOWN, CITY COUNTY POST-CODE	EXPRESS WORLDWIDE non-doc	5.0 B	1	55.64	-41.73 W -4.69 W	FUEL SURCHARGE	6.26	Z Z	13.91 1.57
													15.48
Service Sub Total - EXPRESS WORLDWIDE non-doc						**0.50**	**1**	**55.64**	**-46.42**		**6.26**		**15.48**
9876543210	MORI	02-08-17	LHR, LONDON-HEATHROW MORI COMPANY NAME ADDRESS 1 TOWN, CITY COUNTY POST-CODE	ORE, ORLEANS MR SMITH COMPANY NAME ADDRESS 1 TOWN, CITY COUNTY POST-CODE	EXPRESS WORLDWIDE non-doc	0.50 B	1	28.83	-21.62 W -2.70 W	PREMIUM 12:00 FUEL SURCHARGE	5.00 4.23	1.44 A 1.00 A 0.31 A	8.65 6.00 2.29
													15.48
Service Sub Total - EXPRESS 12:00 doc						**0.50**	**1**	**28.83**	**-24.32**		**9.23**	**2.75**	**16.94**
			Total GBP:			**7.50**	**4**	**144.29**	**-120.65**		**39.72**	**9.58**	**72.94**

A = Customer Actual Weight V = Customer Volumetric Weight B = DHL Actual Weight W = DHL Volumetric Weight

Consignor details will be displayed as per the waybill.

Consignee details will be displayed as per the waybill.

This is the Invoice amount. This will be displayed on the summary sheet and the last page of your invoice.

OI-BD-08/17 V2