



# MYDHL<sup>+</sup>

## SEAMLESS LOGIN TO MYBILL

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## Step 1: Login to MyDHL+

The screenshot shows the DHL Express homepage with a yellow header bar. In the center, a dark overlay box for 'MyDHL+ Login' is displayed. It contains input fields for 'Email Address' and 'Password', a 'Forgot/Reset Password' link, a 'Remember me' checkbox, and a yellow 'Login' button. A red arrow points to the 'Password' input field. Below the overlay, there are navigation links: 'Get Quote', 'My Shipments', 'My Pickups', 'Create a Shipment', 'Track Your Shipments', and a green 'Track' button.

1

Go to MyDHL+ by visiting  
<https://mydhl.express.dhl/sg/en/auth/login.html>

2

Enter your MyDHL+  
 login credentials  
 (email address and  
 password)

## Step 2: Setup MyBill to MyDHL+ Portal

The screenshot shows the 'Welcome to MyDHL+' page. At the top, there are links for 'Home', 'Ship', 'Track', and 'Manage Shipments'. A red box highlights the 'My DHL Accounts' link in the 'MY SAVED SETTINGS' menu. A red arrow points to this link. The 'MY CUSTOMS CLEARANCE SETTINGS' menu is also visible. The main area shows a shipment creation form with fields for 'From' and 'To' addresses, and a 'Next' button.

3

Click on  
 "My Shipment Settings"

4

Click on  
 "My DHL Accounts"

## Step 3: Setup MyBill to MyDHL+ Portal

The screenshot shows the DHL Express My Shipment Settings page. On the left, a sidebar lists various settings like Shipment Defaults, My Saved Settings, and My Customs Clearance Settings. The main content area is titled 'My DHL Accounts' and 'Default Account Settings'. Below this, the 'Online Billing Enrollment' section is visible. It contains a 'Request Sent' button, a 'Register for Access' button with a checkmark, and a note: 'Enroll to view and pay bills online. After enrolling, we'll send you an email with login details. Register those details to get access!'. A red box highlights the 'Register for Access' button. Below it, a red box highlights the 'User Name' and 'Password' input fields. A red arrow points from the 'Submit' button on the right to the right side of the page.

5

Click on “Register for Access”, under Online Billing Enrollment section

6

You should receive an email containing your MyBill login credentials. Please search your email for the keyword **“MyBill”** to find locate it.

7

Once you have located your **MyBill** username and password in your email.

**Note:** If you have forgotten your MyBill password, please refer to page 6 (Reset Password for MyBill) for instructions

8

Enter your MyBill login credentials here

9

Click on “Submit”

## Step 4: Setup Completed

My Shipment Settings

Shipment Details

Manage Defaults

My Saved Settings

My DHL Accounts

Authorized Account Usage

Packaging Settings

Shipment References

Printer Settings

Notifications and Sharing

My Customs Clearance Settings

My Customs Invoice Templates

Shipment Tax IDs

Help and Support | Find a location |  | English |

Home | Ship | Track | Manage Shipments | [ViewPay Bill](#) | My Shipment Settings | [My Profile](#)

**My DHL Accounts**

Default Account Settings

Display Accounts By: Number (Low to High)  
Mask account numbers: No

**Online Billing Enrollment**

You now have access to view and pay bills online!

[View/Pay Bill](#) [Update](#)

**Saved Accounts**

10

Click on “View/ Pay Bill”. You will be redirected to the MyBill website.

Welcome to MyBill

Forgot Password (MyBill)

Open Transactions | Disputed Invoices | Due Now | Tariff Inquiry

[Forgot Password](#)

You can now access MyBill in the MyDHL+ portal.

## Reset Password for MyBill

**Login to MyBill**

Email address:

Password:

[Forgotten password?](#)

[Login](#)

**New to MyBill?**

Our MyBill website is easy to use and requires no training. You can use it to view and pay new e-invoices, search through archived invoices and import invoice data directly into your accounting package.

[Sign-up to MyBill](#)

**DHL Group**

1

Visit the MyBill website at: <https://mybill.dhl.com/login> Then click on “Forgotten password?”

2

Enter your email address and click "Send Email." You will receive an email with instructions on how to reset your password.

Please enter your email address and we'll send you instructions to reset your password.

Email address:

[Send Email](#)

# CONNECT WITH US

## DHL Express Indonesia

-  Ready to ship? Get a quote from [MyDHL+](#)
-  Call Customer Services on **0800-1-333-333** or Technical Support Helpdesk on **+6221 2953 7200**
-  Find your nearest [DHL Service Point](#)

The information in this guide is correct as of 07/2025.

DHL reserves the right to amend or modify any of the information at any time.