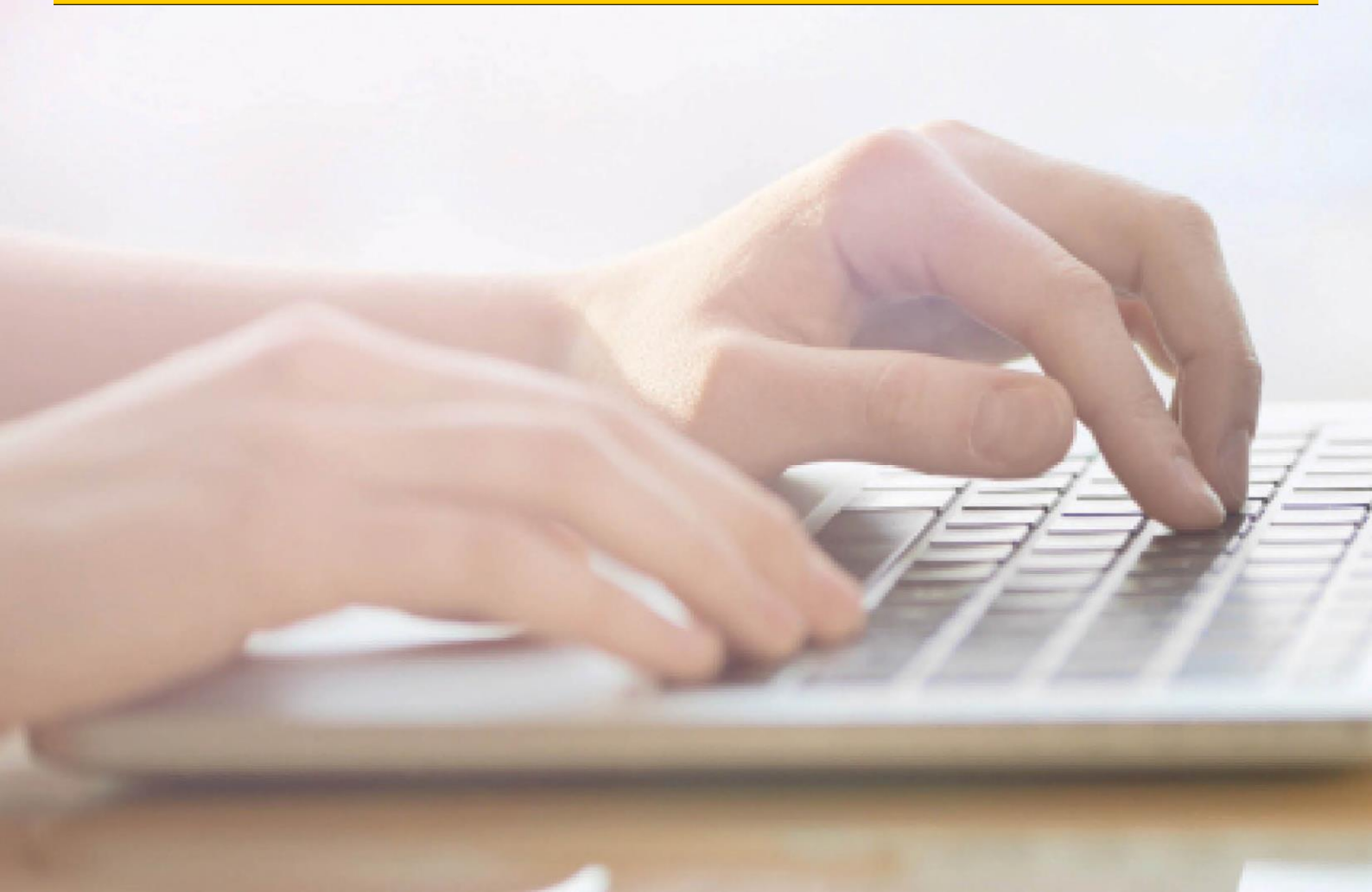




# MYDHL<sup>+</sup>

## ADDRESS AND POSTAL CODE GUIDE

DHL Express – Excellence. Simply delivered.



# TABLE OF CONTENTS

## 1. ADDRESS

|                                                           |   |
|-----------------------------------------------------------|---|
| How to complete the Postal Code/ZIP Code field            | 3 |
| How to complete the Suburb/City field                     | 3 |
| How to complete the Suburb/City field for Vietnam         | 4 |
| How to complete the Postal Code/ZIP Code field for the UK | 4 |

# ADDRESS

## POSTAL CODE OR ZIP CODE

### Send a shipment to countries with Postal code or ZIP code

To send a shipment to a country with Postal Code or ZIP Code, simply enter the Postal Code or ZIP Code in the Postal Code/ZIP Code field, then select the matching city from the dropdown list – This will automatically fill in the City/State fields.

Company ABCDE TESTING COMPANY ✓

Country/Territory United States of America ✓

Address 12 ABC BUILDING ✓

Address 2 100 ABC STREET ✓

Address 3

ZIP Code \* City \* State \*

1000

10000 NEW YORK ✓

10001 NEW YORK

10002 KNICKERBOCKER

10002 NEW YORK

10003 NEW YORK

10004 BOWLING GREEN

ons to this email address

Phone \* Extension

ZIP Code 10000 ✓ City NEW YORK ✓ State New York ✓

### Send a shipment to countries without Postal Code or ZIP Code

To send a shipment to a country without Postal Code or ZIP Code, please enter the city or district in the City field.

E.g., PANAMA CITY, then select the matching city from the dropdown list.

Country/Territory Panama ✓

Address Building 783, Demetrio Basilio Lakas Avenue ✓

Address 2 Clayton, Panama ✓

Address 3

Suburb City \*

panama city

PANAMA CITY ALCALDE DIAZ

PANAMA CITY ANCON ✓

PANAMA CITY BELLA VISTA

PANAMA CITY BETANIA

PANAMA CITY CALIDONIA

PANAMA CITY CHILIBRE

☐ Residential Address

Email Address DHL will send sh

Phone Type Office

Add Another

EORI Number

Suburb ANCON ✓ City PANAMA CITY ✓

# ADDRESS

## POSTAL CODE OR ZIP CODE

### Send a shipment to Vietnam

To send a shipment to Vietnam, please enter the name of the district in the Suburb field, then select the option that matches your address from the dropdown list.

E.g. If you are sending to District 1 in Ho Chi Minh City, enter "District 1" in the Suburb field, then select the matching corresponding city name from the dropdown list. This will automatically fill in the City field.

Country/Territory  
Vietnam ✓

Address \*

Address 2

Address 3

Suburb City \*

district 1| ✓

- DISTRICT 1-BEN NGHE WARD HO CHI MINH
- DISTRICT 1-BEN THANH WARD HO CHI MINH
- DISTRICT 1-CAU KHO WARD HO CHI MINH
- DISTRICT 1-CAU ONG LANH WARD HO CHI MINH
- DISTRICT 1-CO GIANG WARD HO CHI MINH
- DISTRICT 1-DA KAO WARD HO CHI MINH

DISTRICT ✓ City HO CHI MINH ✓

### Send a shipment to the United Kingdom

To send a shipment to the United Kingdom, please enter the first 5 characters of the postal code, then select on the matching corresponding city name from the dropdown list. This will automatically fill in the City field. Remember to enter the remaining last 2 characters of the postal code.

Country/Territory  
United Kingdom ✓

Address  
9 Wilton Crescent ✓

Address 2  
Belgravia ✓

Address 3  
London SW1X 8SP United Kingdom ✓

Postal Code City \*

SW1X 8| \*

- SW1X 8 LONDON

SW1X 8SP ✓ City LONDON ✓

## CONNECT WITH US

### DHL Express

-  Ready to ship? Get a quote from [MyDHL<sup>+</sup>](#)
-  Call Customer Services
-  Find your nearest [DHL Service Point](#)

Valid: 05/2025

The information in this guide is correct as of 05/2025.

DHL reserves the right to amend or modify any of the information at any time.