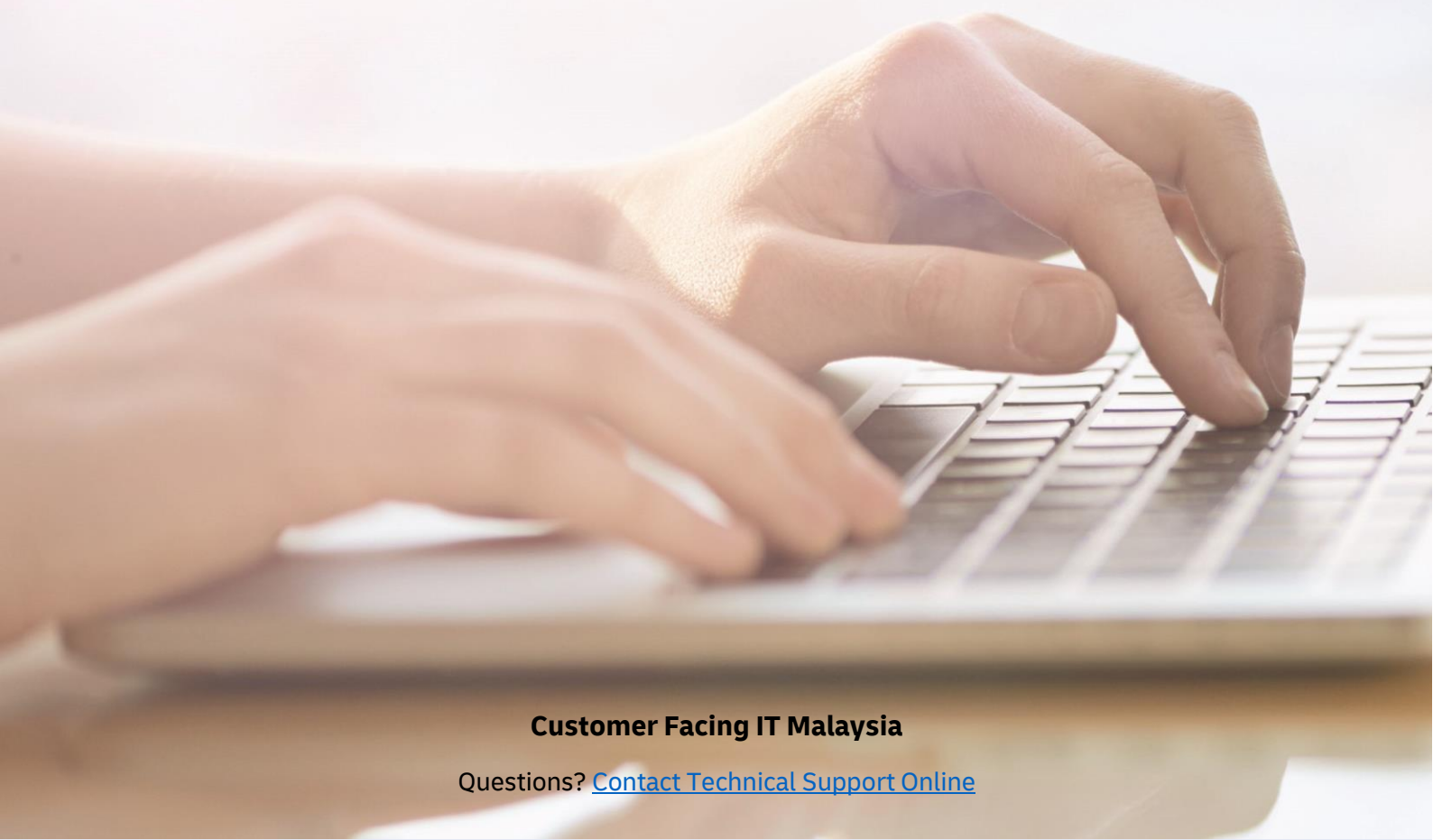


# **MyDHL+**

## **REFERENCE GUIDE:**

### **Address and Postal Code**



**Customer Facing IT Malaysia**

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## Countries with a Postal/Zip Code

To send a shipment to a country that requires a Postal Code or Zip Code, enter the relevant code in the Postal/Zip Code field.

Next, choose the corresponding city from the dropdown menu, which will automatically populate the City/State fields.

Company   
TESTING COMPANY ✓

Country/Territory  
Australia ✓

Address  
ABC BUILDING ✓

Address 2

Address 3

Postal Code \* City \* State \*

600

6000 CITY DELIVERY CENTRE

6000 PERTH

6000 PERTH GPO

6003 HIGHGATE

6003 NORTHBRIDGE

6004 EAST PERTH

Postal Code ✓ City ✓ State ✓

6000 CITY DELIVERY WA

## Countries without a Postal/Zip Code

To send a shipment to a country without a Postal Code or ZIP Code, please enter the city or district name in the City field.

For example, type 'PANAMA CITY' and select the appropriate city from the dropdown list.

The image shows a DHL shipping form with the following fields and values:

- Country/Territory: Panama ✓
- Address: BUILDING A ✓
- Address 2: STREET 123 ✓
- Address 3: (empty)
- Suburb: (empty)
- City: PANAMA CITY | \* (dropdown menu is open)
- Residential Address: ☐ Residential Address
- Email Address: DHL will send shipment confirmation email ✓
- Phone Type: Office ▼
- Add Another: (button)
- VAT/Tax ID: (empty)

The dropdown menu for the City field is open, showing the following options:

- PANAMA CITY ALCALDE DIAZ
- PANAMA CITY ANCON
- PANAMA CITY BELLA VISTA
- PANAMA CITY BETANIA
- PANAMA CITY CALIDONIA
- PANAMA CITY CHILIBRE

A red arrow points from the dropdown menu to a callout box on the right. The callout box shows the Suburb field with the value 'ALCALDE DIAZ' and the City field with the value 'PANAMA CITY', both with green checkmarks.

## Shipping to Vietnam

To send a shipment to Vietnam, enter the district name in the Suburb field and select it from the dropdown menu. For example, if you're sending to District 2 in Ho Chi Minh City, type 'District 2' and choose the city from the list. This will automatically fill in the City field.

The form shows the following fields and values:

- Country/Territory: Vietnam ✓
- Address: (empty) \*
- Address 2: (empty)
- Address 3: (empty)
- Suburb: district 2 ✓
- City: (empty) \*

A dropdown menu is open for the Suburb field, showing a list of districts in Ho Chi Minh City. The first option, "DISTRICT 2-AN KHANH WARD HO CHI MINH", is highlighted. A red arrow points from this option to the final summary box.

The final summary box shows:

- Suburb: DISTRICT 2 ✓
- City: HO CHI MINH ✓

## Shipping to the United Kingdom

To send a shipment to the United Kingdom, enter the first 4 characters of the postal code and select the matching city name from the dropdown list. This will automatically populate the City field. Don't forget to add the last 2 characters of the postal code.

The form shows the following fields and values:

- Country/Territory: United Kingdom ✓
- Address: Unit 6, Charlton Gate ✓
- Address 2: Business Park Anchor & Hope Lane, ✓
- Address 3: Charlton London, SE7 7RU ✓
- Postal Code: SE7 7| \*
- City: (empty) \*

A dropdown menu is open for the Postal Code field, showing a list of cities. The first option, "SE7 7 LONDON", is highlighted. A red arrow points from this option to the final summary box.

The final summary box shows:

- Postal Code: SE7 7RU ✓
- City: LONDON ✓

The information in this guide is correct as of September 2025.

DHL reserves the right to amend or modify any of the information at any time.

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