



MYDHL+

SEAMLESS LOGIN TO MYBILL

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Step 1: Login to MyDHL+

The screenshot shows the DHL Express homepage with a yellow header. A 'MyDHL+ Login' modal is open on the right side. The modal contains fields for 'Email Address' and 'Password', both with checkmarks indicating they are valid. Below these fields are links for 'Forgot/Reset Password' and a 'Remember me' checkbox. A yellow 'Login' button is at the bottom of the modal. To the left of the modal, there's a 'Get Started Now' section with buttons for 'Create a New Shipment' and 'Get a Rate and Time'. At the bottom of the page, there's a 'Track Your Shipments' section with a 'Track' button.

1

Go to MyDHL+ by visiting <https://mydhl.express.dhl/ph/en/auth/login.html>

2

Enter your MyDHL+ login credentials (email address and password)

Step 2: Setup MyBill to MyDHL+ Portal

The screenshot shows the DHL Express website with a yellow header. The 'MyDHL+' portal is open, displaying a 'Welcome to MyDHL+' message. On the left, there's a 'Create a New Shipment' section with a 'Next' button. In the center, there's a 'SHIPMENT DEFAULTS' section with various options like 'Delivery Options', 'Shipment Protection', etc. On the right, there's a 'MY SAVED SETTINGS' section with a red box around 'My DHL Accounts'. To the right of this, there's a 'MY CUSTOMS CLEARANCE SETTINGS' section. A red arrow points from the 'My DHL Accounts' option to the 'My Shipment Settings' link in the top navigation bar.

3

Click on "My Shipment Settings"

4

Click on "My DHL Accounts"

Step 3: Setup MyBill to MyDHL+ Portal

The screenshot shows the DHL Express MyDHL+ portal. The left sidebar contains navigation links: Home, Ship, Track, Manage Shipments, My Shipment Settings, My DHL Accounts, My Saved Settings, Authorized Account Usage, Packaging Settings, Shipment References, Printer Settings, Notifications and Sharing, My Customs Clearance Settings, My Customs Invoice Templates, Shipment Tax IDs, My Product/Item List, and Digital Customs Invoices. The main content area is titled 'My DHL Accounts' and includes 'Default Account Settings' and 'Online Billing Enrollment'. The 'Online Billing Enrollment' section has a yellow 'Enroll Now' button, a grey 'Register for Access' button with a green checkmark, and a 'Register your details' form with 'User Name' and 'Password' fields. A 'Submit' button is at the bottom right of the form. Red arrows point from the numbered instructions to these elements.

5

Click on “Register for Access”, under Online Billing Enrollment section

6

You should receive an email containing your MyBill login credentials. Please search your email for the keyword “**MyBill**” to find locate it.

7

Once you have located your **MyBill** username and password in your email.

Note: If you have forgotten your MyBill password, please refer to page 6 (Reset Password for MyBill) for instructions

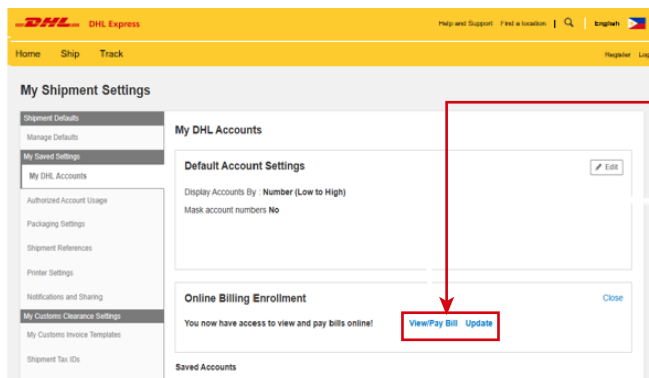
8

Enter your MyBill login credentials here

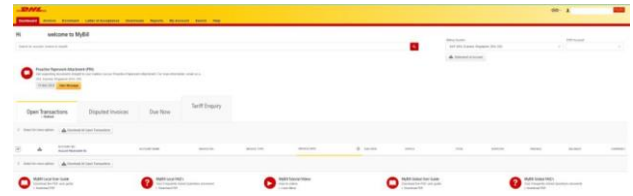
9

Click on “Submit”

Step 4: Setup Completed

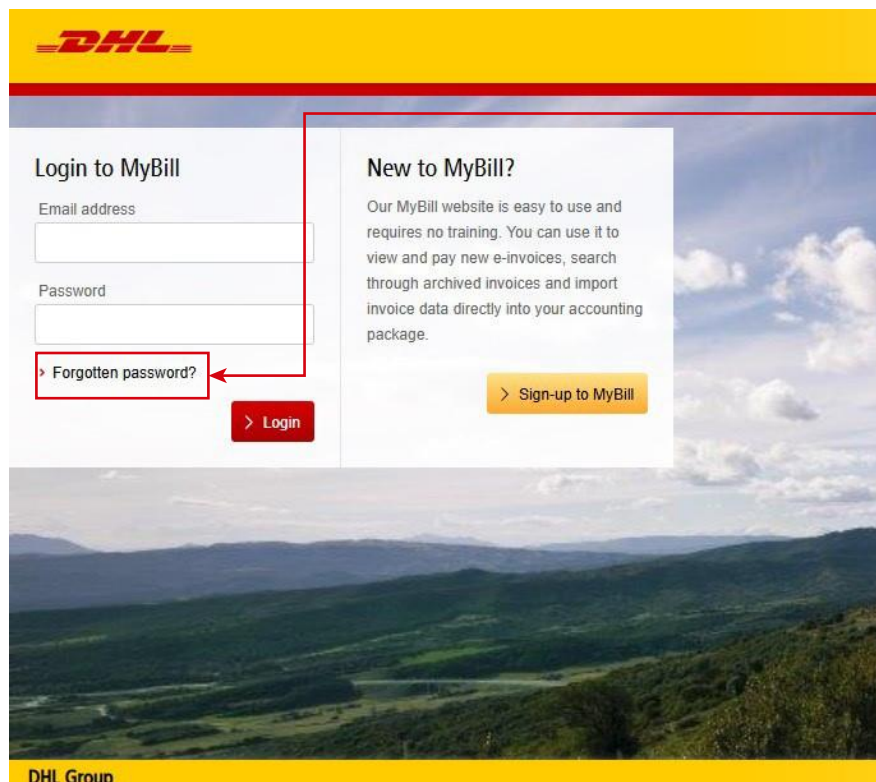


- 10** Click on **“View/ Pay Bill”**. You will be redirected to the MyBill website.



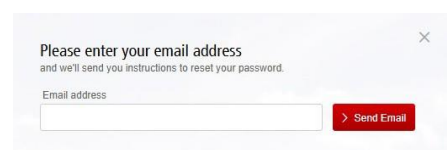
You can now access MyBill in the MyDHL+ portal.

Reset Password for MyBill



- 1** Visit the MyBill website at: <https://mybill.dhl.com/login>
Then click on **“Forgotten password?”**

- 2** Enter your email address and click "Send Email." You will receive an email with instructions on how to reset your password.



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The information in this guide is correct as of 08/2025.

DHL reserves the right to amend or modify any of the information at any time.