



MYDHL+

REQUESTING A PICKUP FOR AN INBOUND (IMPORT) SHIPMENT

To order a courier for an import shipment, we need:

- Address of the MyDHL + application
- Bill of lading numer (AWB)
- The sender's telephone number that was provided when creating the bill of lading

Sample pages

> Courier order in PL:

https://mydhl.express.dhl/pl/pl/schedule-pickup.html#/schedule-pickup#labelreference

> Courier order in CN:

https://mydhlplus.dhl.com/cn/en/schedule-pickup.html#/schedule-pickup#labelreference

Courier order in DE

https://mydhl.express.dhl/de/en/schedule-pickup.html#/schedule-pickup#labelreference

Another country in which we have to order the courier is selected by clicking on the flag (1.) and entering the appropriate country (2.) in the English version:

yDHL+ Home Ship 1	rack		Quick Filter	
Covid-19 Update - Service aler	s. View More		AFGHANISTAN	
		and the second se	ALBANIA	
eate a New Shipment Get	a Rate and Time Quote	Schedule a Pickup	ALGERIA	
			AMERICAN SAMOA	=
A Country/Territory	Street addre	ess, city, postal code, country	ANDORRA	
			ANGOLA	-
Country/Territory	то		ANGUILLA	
	Street addre	ess, city, postal code, country	ANTIGUA AND BARBUDA	
Print labels and schedule co	urier pickups 🗤 😂		Next	3
and a second second second second			ARMENIA	
			ARUBA	0
			AUSTRALIA	÷



After selecting the appropriate location, <u>DO NOT LOG IN TO THE APPLICATION</u>, go to the Ship tab (3.), then select Schedule a Pickup (4.).

We choose the option, we do not want to generate a bill of lading (5). We choose the option that we have an AWB number (6.), enter the Waybill Number (7.), select the country code - we can write the country and choose from the list (8.). We enter the sender's telephone number that was provided when generating the AWB. Click Next (10.)

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MyDHL+ Home Ship Track	Register Login
Schedule a Pice Citate a Shipping Citate and Time Quote Schedule a Pice Schedule a Pice	TSA Privacy Notification Please read TSA Privacy Act notification
Deutsche Post DHL Group Terms of Use Privacy Notice Terms and Conditions of Carriage	2020 © Deutsche Post AG - All rights reserved

In the next step, select the location where the courier should come, e.g. Back Door (11.), click Next (12.)

		Help Center Locations Eng	lish 164442 🍋
MyDHL+ Home Ship Track			Register Login
chedule a Pickup			
Transformed Waybill Number 4000000003		Edit TSA Priva Please read notification	ITSA Privacy Act
Pickup Address	11.		
Name test cn	Back Door	• • •	
Company 🚯	Instructions for the courier		
test cn	Provide other instructions you'd like	the courier to receive	
Country/Territory China			
Address			
test	×		
Address 2			
Address 3			
Postal Code City Province ANQING SHI ANDI	~		
Email Address test@test.pl	~		
Phone Type Code Phone Mobil€ ▼ 86			
SMS Enabled			
Add Another			
Kesidential Address		12.	
		Next	





Enter the weight (13.) and dimensions of the shipment (14.), click Next (15.)

		Help Center	Locations English 同体中文 💟 🔻
MyDHL+ Home Ship Track			Register Login
Schedule a Pickup			
EP Waybill Number 400000003		Edit	TSA Privacy Notification Please read TSA Privacy Act
From : test on	Where should the courier pick up the shipment?	_	notification
ANQING SHI, ANHUI 246000 China	Instructions for the courier	Edit	
What are we picking up? 13 Number of Packages Total Weight (all packages) is a 1 1 1 kg	wged Package Stre <u>om</u> 14. 15 [~] X 15 [~] X 15	15. Next	
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The date and time of collection are set automatically. Click Schedule Pickup (16.)

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MyDHL+ Home Ship Track	Register Login
Schedule a Pickup	
Ef Waybill Number 4000000003	TSA Privacy Notification Please read TSA Privacy Act
From : Where should the courier pick up the hypmatry is the courier pick up the hypmatry is the courier pick up the hypmatry is the courier black Door test of	notification
Eargest Package 1 Piece - 10 kg (15 X 15 X 15) cm Packaging No Eart	
When should we pickup your shipment? Pickup Date Pickup Window – When courier may arrive and shipment is ready 2020-05-06 Earliest 10:00 11:45 11:45 11:45 10:00 11:45 Please allow at least 120 minutes for your Pickup Window 16. Schedule Pickup	
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In a new window, there is information that the courier has been ordered (17.)

DHL Express	Help Center Locations English 例体中文 🚺 🔻
MyDHL+ Home Ship Track	Register Login
Schedule a Pickup	
Pickup Confirmation	17.
Thank you for scheduling a courier pickup! You will be receiving a confirmation email with the pickup details.	Pickup Confirmation Number CBJ2000000000 Scheduled Pickup Time 05/07/2020 10:00 - 17:30 Pickup Address test cn
Want to Notify Others? Send an email or SMS text message about this pickup. Send Notifications	test cn test(Direst.pl +96.888.888.8888 ANQING SHI, 246000 China If you need to modify or cancel your pickup, please contact Customer Service at 95380.
Enjoy Time SaVing Benefits Make shipping internationality quick and easy! Save addresses, access shipment history, track shipment status and mc Register for MyDHL+ nov!	Get a Rate and Time Quote Create a New Shipment
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