



ADD ESECURE ADMINISTRATORS

Steps to add eSecure administrator via MyDHL+ Administrator Only!



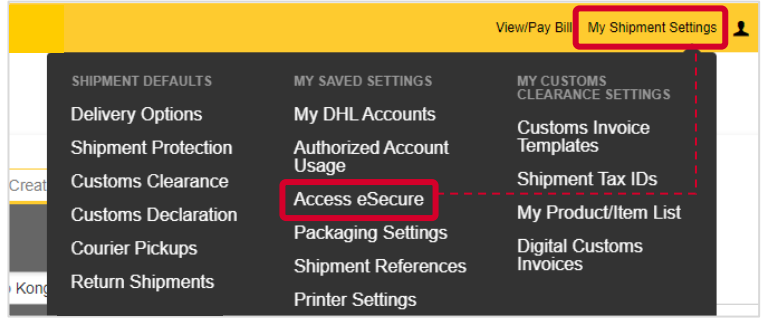
TUTORIAL VIDEO



[Click here to login MyDHL+](#)

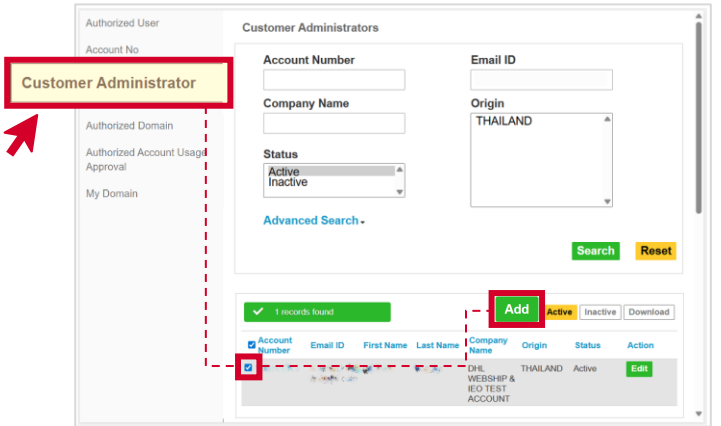
1 Access eSecure

- My Shipment Settings
- Access eSecure



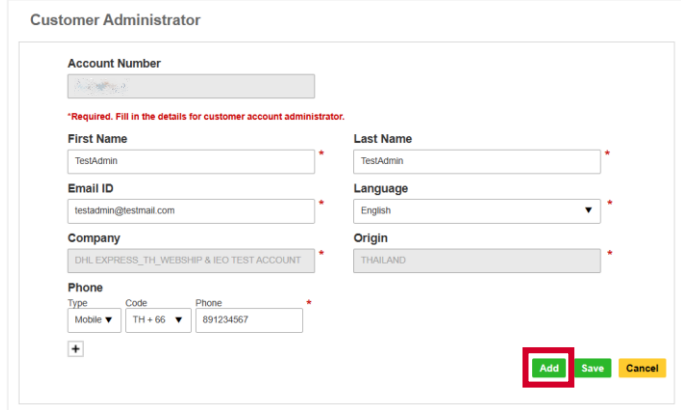
2 Access Function

- Go to **Customer Administrator**
- Press on account number
- Click **Add**



3 Input Details

- Fill the new admin in English only
- Click **Add**



* Admin deletion

- Select the admin
- Click **Inactive**

Select status to **Approve** or **Reject**

Approve = User can be used account to create a shipment.

Reject = Cannot be used the account anymore

