

US CUSTOMS FORM 3299 INSTRUCTIONS



Part I

1. Print your full name as it appears on your passport
2. Your date of birth
3. Your date of arrival in the U.S.
4. Your current U.S. address and telephone number
5. The city where you arrived and went through U.S. Customs
6. The name of the airline and flight number upon which you arrived in the U.S.
7. The names of family members who accompanied you on your flight or who will be joining you later
8. Parts A, B, C, D, E, and F will be completed in the U.S. by DHL's agent

Part II

9. Check the appropriate box
 - 9A. Indicate the country where you most recently resided outside the U.S.
 - 9B. Indicate your length of residence overseas
 - 9C. Check the appropriate box. If you are immigrating to the U.S., please attach a copy of your green card.

Note on Residency Status: Generally you are considered a returning resident if, when you left the U.S., you intended to return as a resident. However, if you have lived abroad for over three years and no longer maintain connections with the U.S., you may be considered a non-resident.

10. After reading Sections A, B, and C, check the appropriate boxes.

Part III

Leave blank, completed by returning U.S. Military Personnel and Evacuees only.

Part IV

Section A (Completed by Residents and Non-Residents)

For Items 1 through 6, check the items which apply to your shipment. If any of these items are checked, please contact your WWR move coordinator as soon as possible prior to packing.

Section B (Completed by Residents and Non-Residents)

Check Items 7 and/or 8 for any household goods acquired abroad.

Section C (Completed by Residents only)

For Items 9 through 11, check the items which apply to your shipment.

Section D

All items checked in Part IV, Sections A, B, or C, must be itemized in Section D. If you did not check any items in Part IV, write "NONE" in Section D. (By leaving it blank, Customs may think you have overlooked this section.)

The rules for assessing Customs Duties can vary from city to city and Customs jurisdiction to Customs jurisdiction. Essentially, all household goods and personal effects acquired abroad must have been used in the country of origin for a minimum of one year to avoid U.S. Customs duties. Those items purchased and used less than one year will be assessed customs duties.

Part V

Leave blank; completed by DHL's agent.

Part VI

1. Check "B" for Importer
2. Sign your full name as it appears on your passport
3. Current date

Part VII

Leave blank; for U.S. Customs use only.