

	entative Information:
Last Name	First Name
Phone Number E	mail
2. Requestor Information:	
Last Name	First Name
Phone Number E	mail
3. Customer Information:	
Company Name	
Address	
City	State Postal Code
Country	
4. Primary Contact Information:	
Name	Title
Phone Number	Email
Email Notification? Yes No	
5. Technical Contact Informatio	ו:
	Title
Name	

The Communications Contact will get notification of changes to the EDI format or other changes that DHL may make from time to time. We strongly suggest using a generic email address as it is important that this email address is always monitored and up to date.

Check here if same as Primary

Name		Titl	e		
Phone Number	Email				
Address					
City	State			Postal Code	
Country					



7. Additional Email Notification(s): Yes No

Please provide email distribution list address to be notified when a new SSI file has been placed on the FTP mailbox for retrieval. The use of email distribution lists allow customers to modify members of the distribution list without contacting DHL.

Email Email

8. File Format:

Select one format option. Additional details can be found in the EDI Implementation guide.

214 - ANSI X12 (If selected, ISA08 & GS03 fields must be completed below.)	Note: DHL's ID values
214 ANSIATZ (In selected, 15A00 & 0505 helds must be completed below.)	ISA05: ZZ
Comma Delimited	ISA06: DHLCSSI
	ISA07: ZZ
SHIPTNR	GS02: DHLCSSI
	Please see DHL's SSI
ISA07, Receiver ID Qualifier: ZZ (ZZ is the default)	Implementation and User Guide for More Information.
ISA08, Interchange Receiver ID:	selecting 214 format
GS03, Group Receiver ID:	

9. File Delivery Method:

DHL recommends the use of secure protocols, such as secure FTP (SFTP) or AS2, to transfer sensitive data.
AS2 - SMIME HTTP - DHL connects with the customer's existing AS2 compliant application.
SFTP / Secure Website download - DHL-hosted SFTP mailbox for customers to retrieve or submit EDI files.
Files can be transferred systematically through a command prompt or manually using an Internet browser.
SFTP (Direct)- DHL delivers EDI files electronically to designated customer-managed portal/server.
Acknowledgment files (if applicable) to be dropped in a DHL-hosted SFTP mailbox.

10. Connection Point:

Do you currently receive messages from DHL and would like to utilize an existing communication point? Yes No

Please provide information below which will allow us to either re-use an existing connection or create a new one.

File Format:		How you receive files (i.e., AS2, SFTF):
FOR SFTP SETUP	PS:		
SFTP Host:		SFTP Port:	Directory:
SFTP Login:		SFTP Password:	
Additional Inform	nation:		



11. Account Number(s) (Required):

List the account numbers that require electronic tracking. Please provide an attachment if you have a large list of account numbers.

Account #:	Account #:	Account #:	
Account #:	Account #:	Account #:	

12. Shipment Status Event Codes:

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A	ι	ι	

Finals Only

All with Exclusions (listed below)

Selected Codes (listed below)

Exclusions/Inclusions:

Revenue Entry Required?	Yes	No
Pick-up Information?	Yes	No
Out for Delivery Information?	Yes	No



13. Bill to Type:

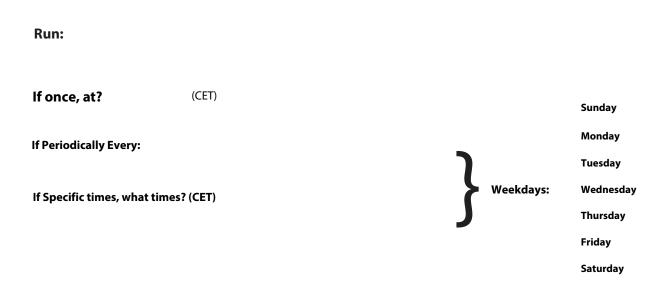
Select the bill type(s) for which you would like to receive shipment status information.

Bill To Type:AllShipperConsignee3rd Party

14. File Delivery Schedule:

Select the time and frequency that you would like SSI to run and generate an SSI file. Please note the batch can take between 20 minutes to a few hours based on DHL's shipment volume. As a guideline, the frequency of SSI file generation should be equal to the number of times you plan to retrieve the files.

Default Frequency: Hourly or select another option below:



For Customers using a Supply Chain Manager: Instead of the EDI Agreement (below), we require a letter of authorization on company letterhead specifically authorizing DHL Express to release tracking data to the freight payer. The letter should reflect an effective date.



SHIPMENT STATUS INTERCHANGE AGREEMENT INFORMATION USE AGREEMENT

Date: Company

Name:

Account Number(s) or AID Code(s):

Agrees not to use DHL-provided service audits, proof of delivery reports, disk or transmissions or hard copy printouts of DHL's on-line shipment tracing screens as methods for filing service claims.

IN WITNESS WHEREOF the parties have executed this Agreement on the day and year first written above.

DHL EXPRESS (USA), INC.CUSTOMERDHL EDI SignatureCustomer SignatureTitleTitleDateDatePlease complete, scan and email to edirequests@dhl.com